



**Rural Electrification and Renewable Energy  
Corporation**

P.O Box 34585-00100, Nairobi

Email [info@rerec.co.ke](mailto:info@rerec.co.ke)

**TENDER DOCUMENTS FOR DISPOSAL**

**INVITATION TO TENDER (ITT) NO. 1000001251**

**TENDERER'S NAME: DISPOSAL OF UNSERVICEABLE STORES,  
SCRAP POLES, SCRAP MATERIALS AND OBSOLETE  
EQUIPMENT**

**January 2025**

# TABLE OF CONTENTS

## Contents

<i>INVITATION TO TENDER</i> .....	3
SECTION I - INSTRUCTIONS TO TENDERERS .....	5
APPENDIX TO INSTRUCTIONS TO TENDERERS. ....	10
SECTION II - SCHEDULE OF ITEMS AND PRICES .....	13
SUMMARY OF DEPOSIT REQUIRED .....	21
 <b>SECTION III - CONDITIONS OF TENDER</b> .....	<b>22</b>
 <b>SECTION IV – EVALUATION CRITERIA</b> .....	<b>22</b>
Part III: Technical Evaluation .....	23
Part III: Financial Evaluation .....	23
 <b>SECTION IV - STANDARD FORMS</b> .....	<b>24</b>
FORM OF TENDER .....	25
SCHEDULE OF ITEMS AND PRICES .....	26
<b>A. Construction Materials</b> located as indicated below; .....	26
CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM .....	38
SELF-DECLARATION FORMS .....	41
SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE. ....	42
DECLARATION AND COMMITMENT TO THE CODE OF ETHICS .....	43
SPECIAL CONDITIONS OF TENDER .....	44
LETTER OF NOTIFICATION OF AWARD .....	45
COPY OF THE LETTER OF NOTIFICATION OF AWARD .....	46
REQUEST FOR REVIEW .....	47

### **INVITATION TO TENDER**

1. **PROCURING ENTITY: Rural Electrification and Renewable Energy Corporation**  
**P.O Box 34585 - 00100 Nairobi**
2. **CONTRACT NAME AND DESCRIPTION:**

No	Tender No.	Description	Closing & Opening Date and Time
1.	1000001251	Disposal of unserviceable Stores, Scrap Poles, Scrap Materials and obsolete Equipment	21 <sup>th</sup> February 2025 at 10.00am

3. The Rural Electrification and Renewable Energy Corporation description of the items of goods, vehicles and vessels and plant/equipment).
4. Interested eligible candidates may obtain further information at the address provided below. Items will be sold on “**As is where is**” basis, without any encumbrances. Interested tenderers may inspect and download the tender document free of charge electronically from the Website [www.rerec.co.ke](http://www.rerec.co.ke) or seek clarification from [tenders@rerec.co.ke](mailto:tenders@rerec.co.ke).
5. Interested tenderers may inspect the goods to be sold during office hours from **8.00 AM - 13.00 PM** and **2.00 -4.30 PM** at the address given below.
6. Interested candidates upon payment of refundable bid deposit of may obtain a complete set of tender documents as indicated in the Disposal document only payable by Bankers cheque only to Rural Electrification and Renewable Energy Corporation.
7. Tenderers will be required to pay in advance are fundable deposit as indicated in the Appendix to Instructions to tenderers.
8. There shall be mandatory site visit at REREC stores on the date and time as tabulated below;

No.	REREC Stores /Yard	Date
1.	Mombasa Road Stores	21 <sup>st</sup> January,2025 to 7 <sup>th</sup> February, 2025
2.	Awasi Pole Yard	
3.	Makuyu Pole Yard	
4.	Kisumu Stores	
5.	Mariakani Stores	
6.	Mweiga Stores	
7.	REREC Kawi House	

9. Completed tender Documents should be enclosed in plain sealed envelopes clearly marked with **Tender Name** and **Reference Number** and be deposited in the Tender Box situated at KAWI House Nairobi, Off Popo Road, Kawi Complex, Block C Ground floor and addressed to:

**The Chief Executive Officer**

**Rural Electrification & Renewable Energy Corporation**

**KAWI House Nairobi, Off Popo Road,**

**P.O. 34585 – 00100**

**NAIROBI, KENYA.**

Shall be dropped at the tender box located on Ground Floor at **Kawi Complex, Block C Ground floor**, on or before **21<sup>st</sup> February, 2025** at **10.00 a.m.**

10. Prices quoted should be net, must be in Kenya Shillings and shall remain valid for the period to be determined by the Procuring Entity from the closing date of the tender.
11. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
12. Late tenders will be rejected.
13. Address for obtaining further information, and for inspecting the goods to be sold.
  - a. Address for Submission of Tenders.

**Rural Electrification & Renewable Energy Corporation**

**KAWI House Block C Ground floor Nairobi, Off Popo Road,**

**P.O. 34585 – 00100**

**NAIROBI, KENYA.**

- b. Address for Opening of Tenders.

**Rural Electrification & Renewable Energy Corporation**

**KAWI House Nairobi, Off Popo Road,**

**P.O. 34585 – 00100**

**NAIROBI, KENYA.**

Dr Rose N. Mkalama

**Chief Executive Officer**

# SECTION I - INSTRUCTIONS TO TENDERERS

## 1. Eligible Tenderers

- 1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 1.2 Tenderers shall be under a declaration of in eligibility for corrupt or fraudulent practices
- 1.3 The Procuring Entity's employees, committee members, board members and their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.
- 1.4 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

## 2. Cost of Tendering

- 2.1 The tenderer shall bear all costs associated with the preparation and submission of its tender, and the Procuring Entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2 The Procuring Entity shall allow the tenderer to review the tender document and the goods to be sold free of charge before tendering.

## 3. The Tender Document

- 3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
  - i) Invitation to tender,
  - ii) Instructions to tenderers,
  - iii) Schedule of items and prices,
  - iv) Conditions of Tender,
  - v) Form of tender,
  - vi) Confidential Business Questionnaire Form,
  - vii) Tender Commitment Declaration Form.

- 2.1 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will be at the tenderer's risk and may result in the rejection of its tender.

## 4 Clarification of Documents

- 4.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring Entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring Entity will respond in writing to any request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the Procuring Entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.
- 4.2 Clarification of tenders shall be requested by the tenderer to be received by the Procuring Entity not later than 7 days prior to the deadline for submission of tenders.
- 4.3 The Procuring Entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

## **5 Amendment of Documents**

- 5.1 At any time prior to the deadline for submission of tenders, the Procuring Entity, may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment
- 5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.
- 5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring Entity, at its discretion, may extend the deadline for the submission of tenders.

## **6 Tender Prices and Currencies**

- 6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the item it proposes to purchase under the contract.
- 6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 6.3 The Price quoted shall be in Kenya Shillings.

## **7 Tender deposit**

- 7.1 The tenderer shall put a deposit for every item tendered for in the amount indicated in the schedule of items and prices, to the Bank account indicated in Section III - Schedule of Items and Prices
- 7.2 Failure to put the required deposit for any item tendered for will lead to disqualification of the tender for the item.
- 7.3 Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the Procuring Entity.
- 7.4 The successful Tenderer's tender deposit will be credited to his tender price so that it forms part of the amount of the tender and the tender will be required to pay the tender price less the deposit security.
- 7.5 The tender deposit shall be forfeited:
- a) If a tenderer withdraws its tender during the period of tender validity specified by the Procuring Entity.
  - b) In the case of a successful tenderer, if the tenderer fails to pay the balance of the tender price.

## **8 Validity of Tenders**

- 8.1 Tenders shall remain valid for 60 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring Entity, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.
- 8.2 In exceptional circumstances, the Procuring Entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably

extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

## **9. Viewing of Tender Items**

9.1 Prospective tenders are advised to view the items to be sold before tendering. This will enable them to arrive at the most reasonable and competitive tenders. Tenders are based on "AS WHERE IT IS AND THE CONDITION IT IS IN" and the conditions of the items are not guaranteed or warranted by the seller.

## **10. Sealing and Marking of Tenders**

10.1 The Tenderer shall deliver the Tender in a single, sealed envelope bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single outer envelope, the Tenderer shall place another sealed envelope containing the list of and prices of the items tendered for and addressed as follows.

- a) Bear the name and address (including telephone number and email) of the Tenderer;
- b) Bear the name and Reference number of the Tender;
- c) Bear the name and address of the Procuring Entity; and
- d) Attach a payment slip or certified banking details from a bank, warranting the deposit payment made for the items tender for.

10.2 If all envelopes are not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender, or failure to contact the tenderer in case of advice on the status of the tender or refund of deposit. Tenders that are misplaced or opened prematurely will not be accepted.

### **Deadline for Submission of Tenders**

Tenders must be received by the Procuring Entity at the address specified not later than....(*day, date and time*).

The Procuring Entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.in, which case all rights and obligations of the Procuring Entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

## **12. Modification of tenders**

12.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

12.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

12.2 No tender may be modified after the deadline for submission of tenders

### **13 Withdrawals and tenders**

- 13.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

### **14 Opening of Tenders**

14.1 The Procuring Entity will open all tenders in the presence of tenderers' representatives who choose to attend at..... (*Time, Day and Date*) and in the location specified in the invitation to tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

14.2 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring Entity, at its discretion, may consider appropriate, will be announced at the opening.

14.3 The Procuring Entity will prepare minutes of the tender opening.

### **15 Clarification of tenders**

15.1 To assist in the examination, evaluation and comparison of tenders the Procuring Entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

15.3 Any effort by the tenderer to influence the Procuring Entity in the Procuring Entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

### **16 Evaluation and Comparison of Tenders**

16.1 The Procuring Entity will examine the tenders to determine whether they are complete, whether the tenderer has fulfilled the eligibility criteria, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination, the Procuring Entity will reject a tender that will be determined to be substantially non- responsive.

16.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive .and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.

16.3 The Procuring Entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

16.4 The tender evaluation committee shall evaluate the tender within 30 days of the validity

---

period from the date of opening the tender.

## **17 Award Criteria**

17.1 The Procuring Entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price, subject to the reserve price.

## **18 Notification of Intention to enter into a Contract/Notification of Award**

18.3 Prior to the expiration of the period of tender validity, the Procuring Entity will notify the successful tenderer in writing that its tender has been accepted.

18.4 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

## **18 Canvassing/Contacting the Procuring Entity**

18.1 No tenderer shall contact the Procuring Entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

Any effort by a tenderer to influence the Procuring Entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

## APPENDIX TO INSTRUCTIONS TO TENDERERS.

The following information shall complement, supplement or amend the provisions of the instructions to tenderers. Whenever there is a conflict between the provisions of the instructions to tenderers and the provisions of the Appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers.

Instructions to Tenderers Reference	Particulars of appendix to Instructions to tenderers																				
1.1	Definition of relative shall be as provided for under Section 59 (2) (b) of the Public Procurement and Asset Disposal Act, 2015.																				
2.0	Prospective candidates may also download the tender document from RREC website ( <a href="http://www.rrec.co.ke">www.rrec.co.ke</a> ) free of charge.																				
4.0	<p>Any questions in writing shall reach RREC not later than Seven (7) days prior to tender closing date and shall be requested through the email addresses on the cover of this tender document.</p> <p>RREC shall publish its response at the website and on their E-Procurement Portal through an addendum for general queries or email for specific queries.</p> <p>For clarification of Tender purposes only, RREC address is:</p> <p>Manager, Supply Chain Management Rural Electrification &amp; Renewable Energy Corporation, Kawi House, South C P. O. Box 34585 – 00100 Nairobi. Cell Phone: 0709193000/3600 e-mail: <a href="mailto:info@rrec.co.ke">info@rrec.co.ke</a>; <a href="mailto:tenders@rrec.co.ke">tenders@rrec.co.ke</a>; TEL NO.254-20-2710955/2713921 The deadline for Tender submission is: Date: 21th February 2025 Time: 10.00 am</p>																				
8.1	Tenders should remain valid for 180 days after date of tender opening. A tender valid for a shorter period shall be rejected.																				
9.1	<p><b>Viewing of Tender items:</b> The items shall be viewed from the following Company Locations.</p> <p>There shall be mandatory site visit at RREC stores on the date and time indicated as follows</p> <table><tr><th>S/No.</th><th>RREC Stores /Yard</th><th>Location</th><th>Contact Person</th></tr><tr><td>1.</td><td>Mombasa Road Stores</td><td>Along Mombasa Rd Opposite JKIA</td><td>Julia Achieng <a href="mailto:julia.achieng@rrec.co.ke">julia.achieng@rrec.co.ke</a> 0709193000/3600</td></tr><tr><td>2.</td><td>Awasi Pole Yard</td><td>Along Kericho – Kisumu Rd</td><td>Oscar Asena <a href="mailto:oscar.asena@rrec.co.ke">oscar.asena@rrec.co.ke</a> 0709193000/3600</td></tr><tr><td>3.</td><td>Makuyu Pole Yard</td><td>Makuyu - Along Nairobi – Nyeri Rd</td><td>Kivuva Mutava <a href="mailto:kivuva.mutava@rrec.co.ke">kivuva.mutava@rrec.co.ke</a> 0709193000/3600</td></tr><tr><td>4.</td><td>Kisumu Stores</td><td>Kondele (Carwash) Kibos Road</td><td>Nancy Kibobori <a href="mailto:nancy.kibobori@rrec.co.ke">nancy.kibobori@rrec.co.ke</a></td></tr></table>	S/No.	RREC Stores /Yard	Location	Contact Person	1.	Mombasa Road Stores	Along Mombasa Rd Opposite JKIA	Julia Achieng <a href="mailto:julia.achieng@rrec.co.ke">julia.achieng@rrec.co.ke</a> 0709193000/3600	2.	Awasi Pole Yard	Along Kericho – Kisumu Rd	Oscar Asena <a href="mailto:oscar.asena@rrec.co.ke">oscar.asena@rrec.co.ke</a> 0709193000/3600	3.	Makuyu Pole Yard	Makuyu - Along Nairobi – Nyeri Rd	Kivuva Mutava <a href="mailto:kivuva.mutava@rrec.co.ke">kivuva.mutava@rrec.co.ke</a> 0709193000/3600	4.	Kisumu Stores	Kondele (Carwash) Kibos Road	Nancy Kibobori <a href="mailto:nancy.kibobori@rrec.co.ke">nancy.kibobori@rrec.co.ke</a>
S/No.	RREC Stores /Yard	Location	Contact Person																		
1.	Mombasa Road Stores	Along Mombasa Rd Opposite JKIA	Julia Achieng <a href="mailto:julia.achieng@rrec.co.ke">julia.achieng@rrec.co.ke</a> 0709193000/3600																		
2.	Awasi Pole Yard	Along Kericho – Kisumu Rd	Oscar Asena <a href="mailto:oscar.asena@rrec.co.ke">oscar.asena@rrec.co.ke</a> 0709193000/3600																		
3.	Makuyu Pole Yard	Makuyu - Along Nairobi – Nyeri Rd	Kivuva Mutava <a href="mailto:kivuva.mutava@rrec.co.ke">kivuva.mutava@rrec.co.ke</a> 0709193000/3600																		
4.	Kisumu Stores	Kondele (Carwash) Kibos Road	Nancy Kibobori <a href="mailto:nancy.kibobori@rrec.co.ke">nancy.kibobori@rrec.co.ke</a>																		

			0719607436																					
	5.	Mariakani Stores	Along Mariakani – Mombasa Rd Jentrix Sibiya jentrix.sibiya@rerec.co.ke																					
	6.	Mweiga Logistics Hub	Along the Nyeri – Nyahururu highway, approximately 5km from Mweiga Town Grace Kiundu <a href="mailto:grace.kiundu@rerec.co.ke">grace.kiundu@rerec.co.ke</a> 0719608139																					
	7.	REREC Kawi House	KAWI House Block C Martin Tubula <a href="mailto:martin.tubula@rerec.co.ke">martin.tubula@rerec.co.ke</a> 0709193000/3600																					
	Site visit will be done from 21 <sup>st</sup> January,2025 to 7 <sup>th</sup> February, 2025 as from 9.00am to 4:00pm Site visit form should be dully filled and submitted together with the Disposal tender document.																							
10.1	<p>Bidders should submit only One (1) original sealed envelopes clearly marked with <b>Tender Name</b> and <b>Reference Number</b> and be deposited in the Tender Box situated at KAWI House Nairobi, Off Popo Road, Kawi Complex, Block C Ground floor.</p> <p>Address to: <b>Chief Executive Officer</b> <b>Rural Electrification &amp; Renewable Energy Corporation</b> <b>KAWI House Block C Ground floor Nairobi, Off Popo Road,</b> <b>P.O. 34585 – 00100</b> <b>NAIROBI, KENYA.</b></p> <p>Interested candidates should pay of a deposit fees in form of a Bankers cheque as described below;</p> <table><tr><th>S/NO</th><th>Material</th><th>Amount in Ksh</th></tr><tr><td>1)</td><td>Line Hardware materials, Cables and Scrap Metal</td><td>10,000</td></tr><tr><td>2)</td><td>Transformers</td><td>50,000</td></tr><tr><td>3)</td><td>Wooden Poles</td><td>5,000</td></tr><tr><td>4)</td><td>Used Tyres and Car Battery</td><td>5,000</td></tr><tr><td>5)</td><td>Other Administration Assorted Office Items, Equipment And Assets</td><td>10,000</td></tr><tr><td>6)</td><td>Assorted Timbers</td><td>5000.00</td></tr></table> <p>The Deposit(s) should be made through Bankers Cheque drawn in favour of; Name: <b>Rural Electrification and Renewable Energy Corporation</b> Account No.1103201557 Bank : <b>KENYA COMMERCIAL BANK</b> Branch: <b>Milimani</b> City: <b>Nairobi</b></p> <p><b>Note :</b> <i>Deposit shall form part of sale price for responsive bidders and those who decline the award shall forfeit deposit paid and for unsuccessful bidders, the deposit shall be refunded</i></p>			S/NO	Material	Amount in Ksh	1)	Line Hardware materials, Cables and Scrap Metal	10,000	2)	Transformers	50,000	3)	Wooden Poles	5,000	4)	Used Tyres and Car Battery	5,000	5)	Other Administration Assorted Office Items, Equipment And Assets	10,000	6)	Assorted Timbers	5000.00
S/NO	Material	Amount in Ksh																						
1)	Line Hardware materials, Cables and Scrap Metal	10,000																						
2)	Transformers	50,000																						
3)	Wooden Poles	5,000																						
4)	Used Tyres and Car Battery	5,000																						
5)	Other Administration Assorted Office Items, Equipment And Assets	10,000																						
6)	Assorted Timbers	5000.00																						
10.2	<p><b>Deadline for Submission of Tenders;</b></p> <p>Tenders must be received by the Procuring Entity at the address specified not later than 21th February 2025 at 10.00 am</p>																							

16.1	<p><b>Evaluation and Comparison of Tenders</b></p> <p>Interested bidders should submit the following documents ;</p> <ol style="list-style-type: none"> <li>1. <b>Part 1</b> - Preliminary Evaluation. These are mandatory requirements. This shall include Submission of duly filled , signed , stamped and Commissioned by Commissioner of Oaths or a Magistrate of the Kenyan Judiciary :             <ol style="list-style-type: none"> <li>i. Form of Tender.</li> <li>ii. Confidential Business Questionnaire.</li> <li>iii. Tender Deposit Commitment Declaration Form.</li> <li>iv. Declaration and Commitment to the Code of Ethics</li> <li>v. self-declaration that the person/tenderer is not debarred in the matter of the public procurement and asset disposal act 2015.</li> <li>vi. signed self-declaration that the person/tenderer will not engage in any corrupt or fraudulent practice</li> </ol> </li> <li>2. Proof of having viewed the items by having a signed and stamped copy of the viewing form/Site Visit Form.</li> <li>3. Price Schedule duly completed and signed in the format provided.</li> <li>4. Submission of Original and attached copy of payment of deposit fee (Bankers cheque)</li> </ol> <p><b>Part II:</b> Submission and considering the following:</p> <ol style="list-style-type: none"> <li>i. For Businesses/ Sole Proprietors             <ol style="list-style-type: none"> <li>ii. A Valid Business License</li> <li>iii. Personal PIN Certificate</li> <li>iv. Valid Individual Tax Compliance Certificate</li> </ol> </li> <li>5. For Individuals             <ol style="list-style-type: none"> <li>i. Identification card/Passport Number</li> <li>ii. Personal PIN certificate</li> <li>iii. Valid Individual Tax Compliance Certificate</li> </ol> </li> <li>6. For Partnerships             <ol style="list-style-type: none"> <li>i. Partnership Deed</li> <li>ii. PIN Certificate</li> <li>iii. Tax Compliance Certificate</li> </ol> </li> <li>7. For Registered Companies             <ol style="list-style-type: none"> <li>i. Certificate of Incorporation</li> <li>ii. PIN Certificate</li> <li>iii. Tax Compliance Certificate</li> <li>iv. CR12 Form</li> </ol> </li> <li>8. Submission of Valid practice scrap dealer certificate for only bidders interested in conductors, cables and Transformers</li> <li>9. The bid document "Original" ONLY with attachment's must be sequentially paginated/ serialized in the format 1, 2,3,4.....</li> </ol>
17.1	<p><b>Award Criteria</b></p> <p>The Corporation will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price tender, per line item/lot. subject to the reserve price. Bidder may be awarded more than one line item/Lot</p>

## SECTION II - SCHEDULE OF ITEMS AND PRICES

### Notes on schedule of Items and Prices

1. The Procuring Entity will prepare the schedule of items being sold, marking each item with a unique number. Where items are to be sold as a lot, the lots must be clearly indicated in the schedule.
2. The schedule of items and prices will include a column for the deposit to be paid by the tenderer for the item and lot. The Procuring Entity should indicate the deposit amount.
3. The tenderer shall complete the tender by preparing, completing the Table below, indicating the items tendered for, the prices offered, and striking out those not tendered for. The Procuring Entity will complete columns 1-4 and 7 and the Tenderer will complete columns 5 and 6, and sign as indicated below.

### SCHEDULE OF ITEMS AND PRICES

#### A. CONSTRUCTION MATERIALS AT VARIOUS STORES

Mombasa Road Stores [Along Mombasa Rd Opposite JKIA]

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1	1001033	Overhead Fuse Carrier	NO	71	500.00
2	1001059	Conductor 75mm <sup>2</sup> ACSR Conductor Bare	M	786	20.00
3	1001062	Cable 25mm <sup>2</sup> 4/C Aluminium Cable	M	29	253.00
4	1001071	Stay Wire 7/14	M	71	40.00
5	1001098	Bolt And Nut M20*280mm(3/4"*14")	No	200	78.25
6	1001150	Bolt And Nut 7x15/8 H/D GAV	NO	986	98.60
7	1001151	Bolt Rawl M12x120mm (41/2x1/4)	NO	9,365	28.07
8	1001172	U Steel Channel	NO	170	5,000.00
9	1001241	Connector Lug Tinned Cu 70mm <sup>2</sup>	NO	21,036	1.50
10	1001413	U-Bolt 33c20	NO	7,281	225.55
11	1001521	Barbed Wire	Roll	103	3,000.00
12	1001554	Eye Bolt & Nut 14x3/4 Hot Dip Galv	NO	205	276.23
13	1001555	Bolt & Nut M20x350mm(14 X 3/4) Hd Galv.	NO	557	276.23

14	1001559	Bolt & Nut M20x350mm(14 X 3/4)	NO	75	66.91
15	1001560	Bolt & Nut (18x3/4 H/D GALV	NO	48	137.86
16	1001563	Eye Bolt & Nut (24*3/4)	NO	3	382.66
17	1001570	Stay Wire 19/10	M	1,000	169.30
18	1001575	Eye Nut M20(3/4")	NO	26	95.80
19	1001644	20mmx50mm Bolts And Nuts	NO	88	31.93
20	1001645	20mmx75mm Bolts And Nuts	NO	1,008	39.03
21	1001660	T-Brackets	NO	705	506.84
22	1001685	Clamp Suspension Clevis Ended Hook 10 66	NO	161	80.50
23	1001804	OPGW Inter/Suspension Fitting	NO	255	46.13
24	1001807	OPGW Earthing Clamp	NO	322	8.19
25	1001809	OPGW Jint Box	NO	103	115.89
26	1001811	OPGW Vibration Dampers	NO	1,356	12.91
27	1001814	OPGW Vibration Excess Cable Rack	NO	18	29.53
28	1001832	Heavy Duty 254-279 Call	NO	60	678.02
29	1001892	203-229 Heavy Duty Clamp RI 09	NO	20	695.01
30	1001914	Hookball Clevis 125kn	NO	24	20.00
31	1001926	OPGW Earthing Clamp	NO	1,924	7.12
32	1001928	Double Suspension Sets Oxs-070	NO	31	282.81
33	1001934	Corona Coil Fyh-16	NO	44	24.34
34	1001935	Fastening Clamp- Tower-Suspension Splint	NO	1,307	32.44

35	1001936	Fastening Clamp-Tower-Tension Splint	NO	55	31.42
36	1001937	Down Lead Clamp For Tower Tgy 18-T	NO	1,367	17.24
37	1001073	Barbed Wire	No	2,460	2,700.00

#### Kisumu Stores [Kondele [Carwash] – Kibos Road]

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	1001002	25Kva 11/0.25 Kv Transformer	No	1	40,000.00
2.	1001006	50Kva 33/0.433Kv Transformer	No	40	55,000.00
3.	1001068	Stay Rods 6*1/2	No	20	50.00
4.	1001069	Stay Rods 8*3/4	No	80	100.00

#### Mariakani stores

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	1001041	10M Wooden Poles	No	89	500
2.	1001042	11M Wooden Poles	No	42	500
3.	1001043	12M Wooden Poles	No	26	500
4.	1001044	14M Wooden Poles	No	29	500
5.	1001041	10M Wooden Poles	M	966	500
6.	1001058	Conductor 50mm <sup>2</sup> AA Bare	M	30,000	40
7.	1001059	Conductor 75mm <sup>2</sup> ACSR	M	6,000	40
8.	1001062	Stripped Cable 25mm <sup>2</sup> 4C	M	8,834	15

9.	1001062	Unstripped damaged Cable 25mm <sup>2</sup> 4C	No	604	25
10.	1001077	33kv cross arm steel 2400 x 100 x 75 x 9.5mm	No	7	3,000
11.	1001075	Cross arm steel (L1650 x 70 x 70mm) 11kv	No	6	25,000
12.	1001124	Turn buckle D/Screw 5/8 x 10	No	402	300
13.	1001127	Turnbuckle D/Screw 3/4 x 12	No	328	250
14.	1001068	Stay rod 6 x 1/2	No	88	200.00
15.	1001069	Stay rod 8 x 3/4		72	250.00

**Mweiga Logistics Hub** (, along the Nyeri – Nyahururu highway, approximately 5km from Mweiga Town on your way to Nyahururu and near Babito shopping center.)

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	1001070	Stay Wire 7/8	M	100	40.00
2.	1001062	25mm <sup>2</sup> 4/C Cable	M	15	20.00
3.	1001097	Bolt & Nut 1 1/2 x 3/4	NO	20	17.04
4.	1001069	HT Stay Rod 8x3/4	NO	1	250.00
5.	1001068	LV Stay Rod 6*1/2	NO	1	200.00

**Makuyu Pole Yard (Within Makuyu Centre on Nairobi – Nyeri Rd)**

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	1001041	10 M Poles	No	43	500.00
2.	1001042	11 M Poles	No	42	500.00
3.	1001043	12 M Poles	No	5	500.00
4.	1001044	14 M Poles	No	8	500.00
5.	1001041	10 M Poles ( <i>Marked for Retender Under RFX 991 - 2024</i> )	No	414	500
6.	1001041	10M Wooden Poles	No	1015	500.00

**Awasi Pole Yard (Along Kericho – Kisumu Rd )**

1	2	3	4	5	6
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1)	1001042	11M Wood Pole	No	25	500.00
2)	1001043	12M Wood Pole	No	24	500.00
3)	1001044	14M Wood Pole	No	354	500.00
4)	1001041	10M Wooden Poles	10M Wooden Poles ( <i>Marked for Retender under RFX 991 - 2024</i> )	300	500.00
5)	1001041	10M Wooden Poles	No	1,142	500.00

## **B. ADMINISTRATION ASSORTED OFFICE ITEMS, EQUIPMENT AND ASSETS FOR DISPOSAL AND TIMBERS IN KISII REGIONAL OFFICE**

### **A. ASSORTED FURNITURE, MOTOR VEHICLE ITEMS AND ADMINISTRATIVE KITCHEN WARES AND ITEMS**

- i. Location : Mweiga Regional Office (*Mweiga Logistics Hub, along the Nyeri – Nyahururu highway, approximately 5km from Mweiga Town on your way to Nyahururu and near Babito shopping center.*)

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1)	Lead Acid Batteries	No	4	50.00
2)	Assorted Tires	No	52	200.00
3)	Office Chairs	No	13	500.00
4)	Office chairs	No	5	500.00
5)	Water dispenser	No	1	2,500.00
6)	Cabinets	No	3	500.00
7)	Fridge	No	1	5,000.00
8)	Banquet chairs	No	5	1,000.00
9)	Chairs	No	3	500.00
10)	Seater metallic bench	No	3	1,500.00

- ii. **Central Rift Regional Office (Nakuru Town , Giddo Plaza, George Morara Road C)**

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1)	Broken Normal Seats	No	4	2000
2)	Electric kettle	No	1	3000
3)	Tea Yarns	No	1	3000
4)	Broken desks	No	8	4000
<b>Motor vehicle Accessories</b>				
5)	Motor vehicle Batteries	No	2	8000
6)	Tyres	No	37	7000
7)	Water pump	No	1	12000
8)	Fuel Tank	No	1	5000
<b>iii. KERICHO ENERGY CENTRE</b>				
1)	Secretarial chair	No	1	8000
2)	Wall clock	No	1	700

iv. Location : Kisumu Regional Office [Kondele [Carwash] – Kibos Road]

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1)	Broken Normal Seats	No	15	500
2)	Metal Cabinets	No	2	2,500
3)	Seater Visitor chair	No	3	1,500
4)	Air conditioners	No	4	4,000
5)	Fridge	No	1	4,500
6)	Microwave	No	2	2,500
7)	Electric kettle	No	1	500
8)	Tea Yarns	No	3	500
9)	Water tank 1000	No	1	1000
10)	Broken desks	No	5	2,000
<b>Motor vehicle Batteries and Tyres</b>				
1.	Motor vehicle Batteries	No	33	750
2.	265/70/R16 Tyres	No	31	200
3.	255/70/R16	No	32	200
4.	235/70/R16 Tyre	No	20	200
5.	205/R16 Tyre	No	1	200
6.	215/70/R16 Tyre	No	1	200
7.	750/R16 Tyre	No	37	200
8.	Telleloger tyre front 18.4-30	No	12	500
9.	Telleloger tyre rear 400/60-15.5	No	11	500
10.	Forklift tyres front 2.8x9-1.5 (tubeless)	No	13	500
11.	Forklift tyres front 2.8x9-1.5 (solid)	No	4	500
12.	Forklift tyres rear (solid)	No	4	500

Location : Coast Region [Mtwapa Regional Office and Mariakani Store Yard]

<b>Mariakani Store Yard</b>				
1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	Water dispenser	3	No	15,000.00
2.	Tea urn	1	No	500.00
3.	Microwave	1	No	500.00
4.	Table gas burner	1	No	500.00
<b>Mtwapa Regional Office</b>				
5.	Chairs	10	No	500.00
6.	Table	7	No	1,000.00
7.	Toilet tabs	2	No	1,000.00
8.	Solar Water heater	1	No	2,000.00
9.	Solar Inverters	2	No	2,000.00

10.	Table Gas Burner(double)	1	No	1,000.00
11.	Wooden side cabinet	2	No	1,000.00
12.	Electric fan	1	No	800
13.	Landline phones	5	No	1,000.00
14.	Water Dispenser	3	No	15,000.00
15.	Fire Extinguishers	12	No	500
16.	Solar water pump	1	No	2,000.00
17.	Water tank (2000ltr)	1	No	1,000.00
18.	Water tank (8000ltr)	1	No	2,000.00
<b>Tyres for Disposal</b>				
19.	Telelogger tyres (Big size) tyres	8	No	500.00
20.	Telelogger tyres (Small size) tyres	3	No	500.00
21.	Land cruiser tyres	3	No	200.00
22.	Pick up Tyres	15	No	200.00
23.	Fork lift Tyres	4	No	500.00

v. Location : North Rift Regional Office (Kiptagich House, 9th Floor, off Uganda Road)

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1	Microwave	1	No	5000
2	Tea urn	1	No	5000
3	Cooker	1	No	10000
4	Dispenser	1	No	4000
5	Electric kettle	2	No	5000

vi. Location : South Nyanza Region (Located within Kisii ATC)

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1	Motor Vehicle Batteries	No	5	5000
2	265/70/R16 Tyres	No	35	300

vii. Location : REREC KAWI House

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	Motor vehicle Batteries	No	10	500
2.	Tyres	No	30	400

**viii. Location : Mombasa Road Office Opposite JKIA**

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	Tyres	No	250	300
2.	Fridge	No	1	5000
3.	Dispenser	No	2	5000
	Cooker	No	1	1000

**Location: Kisii Regional Office**

**Livestock**

1	2	3	4	5
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh
1.	Uganda Bull	No	1	10,000

**ASSORTED TIMBERS**

1	2	3	4
Item No.	Item Description	Unit of Issue	Total Quantity
1.	6*1 ft Blue gum Timbers	Ft	4000 running feet
2.	4*2 ft Blue gum Timbers	ft	4000 running feet
<b>Location : Migori Energy Centre</b>			
1.	6*1 ft Blue gum Timbers	Ft	2500 running feet
2.	4*2 ft Blue gum Timbers	ft	2000 running feet

**SUMMARY OF DEPOSIT REQUIRED**

S/NO	Material	Amount
1)	Line Hardware materials, Cables and Scrap Metal	10,000
2)	Transformers	50,000
3)	Wooden Poles	5,000
4)	Used Tyres and Car Battery	5,000
5)	Other Administration Assorted Office Items, Equipment And Assets	10,000
6)	Assorted Timbers	5000.00

The Deposit(s) have been made through Bankers Cheque drawn in favour of;

**Name of Account Holder: Rural Electrification and Renewable Energy Corporation**

**Name of the Bank: KENYA COMMERCIAL BANK**

**Account No.1103201557**

**Branch: Milimani**

**City: Nairobi**

### SECTION III - CONDITIONS OF TENDER

- 1.1 A tenderer may tender for each line item or each lot and may tender for as many items or lots she/she wishes.
- 1.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 1.3 Tenderers who will be awarded contracts will be required to pay for the items after 14 days and not later than 21 days. Failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 1.4 Tenderers who will not be awarded contracts will be refunded the deposits within fourteen (14) days after notification of the communication of the contract awards.
- 1.5 Tenderers will be required to collect the items they have paid for within fourteen (14) days after making the payment, failure to which storage charges will be charged as indicated in the appendix to Conditions of Tender.
- 1.6 The Procuring Entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the Procuring Entity.

### SECTION IV – EVALUATION CRITERIA

Evaluation of duly submitted tenders will be conducted as follows: -

1. Part 1 - Preliminary Evaluation. These are mandatory requirements. This shall include Submission of duly filled , signed , stamped and Commissioned by Commissioner of Oaths or a Magistrate of the Kenyan Judiciary :
  - i. Form of Tender.
  - ii. Confidential Business Questionnaire.
  - iii. Tender Deposit Commitment Declaration Form.
  - iv. Declaration and Commitment to the Code of Ethics
  - v. Self-declaration that the person/tenderer is not debarred in the matter of the public procurement and asset disposal act 2015.
  - vi. signed self-declaration that the person/tenderer will not engage in any corrupt or fraudulent practice
2. Proof of having viewed the items by having a signed and stamped copy of the viewing form/Site Visit Form.
3. Price Schedule duly completed and signed in the format provided.
4. Submission of Original and attached copy of payment of deposit fee (Bankers cheque)

- 
5. **Part II: Submission and considering the following:**
    - i. For Businesses/ Sole Proprietors
      - ii. A Valid Business License
      - iii. Personal// Sole Proprietor
      - iv. PIN Certificate Valid Individual// Sole Proprietor Tax Compliance Certificate
  6. For Individuals
    - i. Identification card/Passport Number
    - ii. Personal PIN certificate
    - iii. Valid Individual Tax Compliance Certificate
  7. For Partnerships
    - i. Partnership Deed
    - ii. PIN Certificate
    - iii. Tax Compliance Certificate
  8. For Registered Companies
    - i. Certificate of Incorporation
    - ii. PIN Certificate
    - iii. Tax Compliance Certificate
    - iv. Certified CR12 Form not more 3 months old from date of Tender closure
  9. Submission of Valid practice scrap dealer certificate for only bidders interested in conductors, cables and Transformers
  10. The bid document "Original" ONLY with attachment's must be sequentially paginated/ serialized in the format 1, 2,3,4.....

### **Part III: Technical Evaluation**

Verification of the submitted documents as indicated in the Preliminary Evaluation.

### **Part III: Financial Evaluation**

This will include the following: -

- a) *Checking that the Tenderer has quoted prices based on all costs including duties and taxes.*
- b) *Checking for arithmetical errors.*

## **SECTION IV - STANDARD FORMS**

### **Note on Standard Forms**

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

## FORM OF TENDER

Date:.....

Tender

No.....

To:

.....

.....

*[Name and address of Procuring  
Entity]*

Gentlemen and/or Ladies:

1. Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of.....  
.....  
..... *[total tender amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
3. We agree to adhere by the tender price for a period of.....*[number]* days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We understand that you are not bound to accept the highest or any tender that you may receive.

## SCHEDULE OF ITEMS AND PRICES

### **A. Construction Materials** located as indicated below;

#### Mombasa Road Stores

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1	1001033	Overhead Fuse Carrier	NO	71	500.00			
2	1001059	Conductor 75mm <sup>2</sup> ACSR Conductor Bare	M	786	20.00			
3	1001062	Cable 25mm <sup>2</sup> 4/C Aluminium Cable	M	29	253.00			
4	1001071	Stay Wire 7/14	M	71	40.00			
5	1001098	Bolt And Nut M20*280mm(3/4"*14")	No	200	78.25			
6	1001150	Bolt And Nut 7x15/8 H/D GAV	NO	986	98.60			
7	1001151	Bolt Rawl M12x120mm (41/2x1/4)	NO	9,365	28.07			
8	1001172	U Steel Channel	NO	170	5,000.00			
9	1001241	Connector Lug Tinned CU 70mm <sup>2</sup>	NO	21,036	1.50			
10	1001413	U-Bolt 33c20	NO	7,281	225.55			
11	1001521	Barbed Wire	Roll	103	3,000.00			
12	1001554	Eye Bolt & Nut 14x3/4 Hot Dip Galv	NO	205	276.23			
13	1001555	Bolt & Nut M20x350mm(14 X 3/4) Hd Galv.	NO	557	276.23			

14	1001559	Bolt & Nut M20x350mm(14 X 3/4)	NO	75	66.91			
15	1001560	Bolt & Nut (18x3/4 H/D GALV	NO	48	137.86			
16	1001563	Eye Bolt & Nut (24*3/4)	NO	3	382.66			
17	1001570	Stay Wire 19/10	M	1,000	169.30			
18	1001575	Eye Nut M20(3/4")	NO	26	95.80			
19	1001644	20mmx50mm Bolts And Nuts	NO	88	31.93			
20	1001645	20mmx75mm Bolts And Nuts	NO	1,008	39.03			
21	1001660	T-Brackets	NO	705	506.84			
22	1001685	Clamp Suspension Clevis Ended Hook 10 66	NO	161	80.50			
23	1001804	OPGW Inter/Suspension Fitting	NO	255	46.13			
24	1001807	OPGW Earthing Clamp	NO	322	8.19			
25	1001809	OPGW Jint Box	NO	103	115.89			
26	1001811	OPGW Vibration Dampers	NO	1,356	12.91			
27	1001814	OPGW Vibration Excess Cable Rack	NO	18	29.53			
28	1001832	Heavy Duty 254- 279 Call	NO	60	678.02			
29	1001892	203-229 Heavy Duty Clamp RI 09	NO	20	695.01			
30	1001914	Hookball Clevis 125kn	NO	24	20.00			
31	1001926	OPGW Earthing Clamp	NO	1,924	7.12			

32	1001928	Double Suspension Sets Oxs-070	NO	31	282.81			
33	1001934	Corona Coil Fyh-l6	NO	44	24.34			
34	1001935	Fastening Clamp-Tower-Suspension Splint	NO	1,307	32.44			
35	1001936	Fastening Clamp-Tower-Tension Splint	NO	55	31.42			
36	1001937	Down Lead Clamp For Tower Tgy 18-T	NO	1,367	17.24			
37	1001073	Barbed Wire	No	2,460	2,700.00			
<b>TOTAL</b>								

#### Kisumu Stores

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
5.	1001002	25Kva 11/0.25 Kv Transformer	No	1	40,000.00			
6.	1001006	50Kva 33/0.433Kv Transformer	No	40	55,000.00			
7.	1001068	Stay Rods 6*1/2	No	20	50.00			
8.	1001069	Stay Rods 8*3/4	No	80	100.00			
<b>TOTAL</b>								

Mariakani stores

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1.	1001041	10M Wooden Poles	No	89	500			
2.	1001042	11M Wooden Poles	No	42	500			
3.	1001043	12M Wooden Poles	No	26	500			
4.	1001044	14M Wooden Poles	No	29	500			
5.	1001041	10M Wooden Poles	M	966	500			
6.	1001058	Conductor 50mm <sup>2</sup> AA Bare	M	30,000	40			
7.	1001059	Conductor 75mm <sup>2</sup> ACSR	M	6,000	40			
8.	1001062	Stripped Cable 25mm <sup>2</sup> 4C	M	8,834	15			
9.	1001062	Unstripped damaged Cable 25mm <sup>2</sup> 4C	No	604	25			
10.	1001077	33kv cross arm steel 2400 x 100 x 75 x 9.5mm	No	7	3,000			
11.	1001075	Cross arm steel [L1650 x 70 x 70mm] 11kv	No	6	25,000			
12.	1001124	Turn buckle D/Screw 5/8 x 10	No	402	300			
13.	1001127	Turnbuckle D/Screw 3/4 x 12	No	328	250			

14.	1001068	Stay rod 6 x 1/2	No	88	200.00			
15.	1001069	Stay rod 8 x 3/4		72	250.00			
<b>Total</b>								

### Mweiga Stores

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1)	1001070	Stay Wire 7/8	M	100	40.00			
2)	1001062	25mm2 4/C Cable	M	15	20.00			
3)	1001097	Bolt & Nut 11x3/4	NO	20	17.04			
4)	1001069	HT Stay Rod 8x3/4	NO	1	250.00			
5)	1001068	LV Stay Rod 6*1/2	NO	1	200.00			
<b>Total</b>								

### Makuyu Pole Yard

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1	1001041	10 M Poles	No	43	500.00			
2	1001042	11 M Poles	No	42	500.00			
3	1001043	12 M Poles	No	5	500.00			
4	1001044	14 M Poles	No	8	500.00			
5	1001041	10 M Poles (Marked for Retender Under RFX 991 - 2024)	No	414	500			
6	1001041	10M Wooden Poles	No	1015	500.00			
<b>TOTAL</b>								

### Awasi Pole Yard

1	2	3	4	5	6	7	8	9
Item No.	Item Code	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1)	1001042	11M Wood Pole	No	25	500.00			
2)	1001043	12M Wood Pole	No	24	500.00			
3)	1001044	14M Wood Pole	No	354	500.00			
4)	1001041	10M Wooden Poles	10M Wooden Poles (Marked for Retender under RFX 991 - 2024)	300	500.00			
5)	1001041	10M Wooden Poles	No	1,142	500.00			
<b>TOTAL</b>								

## **B. ADMINISTRATION ASSORTED OFFICE ITEMS, EQUIPMENT AND ASSETS FOR DISPOSAL AND TIMBERS IN KISII REGIONAL OFFICE**

ASSORTED FURNITURE, MOTOR VEHICLE ITEMS AND ADMINISTRATIVE KITCHEN WARES AND ITEMS

### **i. Mweiga Regional Office**

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1]	Lead Acid Batteries	No	4	50.00			
2]	Assorted Tires	No	52	200.00			
3]	Office Chairs	No	13	500.00			
4]	Office chairs	No	5	500.00			
5]	Water dispenser	No	1	2,500.00			
6]	Cabinets	No	3	500.00			
7]	Fridge	No	1	5,000.00			
8]	Banquet chairs	No	5	1,000.00			
9]	Chairs	No	3	500.00			
10]	Seater metallic bench	No	3	1,500.00			
<b>TOTAL</b>							

ii. Central Rift Regional Office

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1)	Broken Normal Seats	No	4	2000			
2)	Electric kettle	No	1	3000			
3)	Tea Yarns	No	1	3000			
4)	Broken desks	No	8	4000			
<b>Motor vehicle Accessories</b>							
5)	Motor vehicle Batteries	No	2	8000			
6)	Tyres	No	37	7000			
7)	Water pump	No	1	12000			
8)	Fuel Tank	No	1	5000			
<b>iii. KERICHO ENERGY CENTRE</b>							
1)	Secretarial chair	No	1	8000			
2)	Wall clock	No	1	700			
<b>TOTAL</b>							

iv. Kisumu Regional Office

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1)	Broken Normal Seats	No	15	500			
2)	Metal Cabinets	No	2	2,500			
3)	Seater Visitor chair	No	3	1,500			
4)	Air conditioners	No	4	4,000			
5)	Fridge	No	1	4,500			
6)	Microwave	No	2	2,500			
7)	Electric kettle	No	1	500			
8)	Tea Yarns	No	3	500			
9)	Water tank 1000	No	1	1000			
10)	Broken desks	No	5	2,000			

Motor vehicle Batteries and Tyres							
13.	Motor vehicle Batteries	No	33	750			
14.	265/70/R16 Tyres	No	31	200			
15.	255/70/R16	No	32	200			
16.	235/70/R16 Tyre	No	20	200			
17.	205/R16 Tyre	No	1	200			
18.	215/70/R16 Tyre	No	1	200			
19.	750/R16 Tyre	No	37	200			
20.	Telleloger tyre front 18.4-30	No	12	500			
21.	Telleloger tyre rear 400/60-15.5	No	11	500			
22.	Forklift tyres front 2.8x9-1.5 (tubeless)	No	13	500			
23.	Forklift tyres front 2.8x9-1.5 (solid)	No	4	500			
24.	Forklift tyres rear (solid)	No	4	500			
Total							

Coast Region (Mtwapa Regional Office and Mariakani Store Yard)

Mariakani Store Yard							
1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1.	Water dispenser	3	No	15,000.00			
2.	Tea urn	1	No	500.00			
3.	Microwave	1	No	500.00			
4.	Table gas burner	1	No	500.00			
Mtwapa Regional Office							
5.	Chairs	10	No	500.00			
6.	Table	7	No	1,000.00			
7.	Toilet tabs	2	No	1,000.00			
8.	Solar Water heater	1	No	2,000.00			
9.	Solar Inverters	2	No	2,000.00			
10.	Table Gas Burner(double)	1	No	1,000.00			

11.	Wooden side cabinet	2	No	1,000.00			
12.	Electric fan	1	No	800			
13.	Landline phones	5	No	1,000.00			
14.	Water Dispenser	3	No	15,000.00			
15.	Fire Extinguishers	12	No	500			
16.	Solar water pump	1	No	2,000.00			
17.	Water tank (2000ltr)	1	No	1,000.00			
18.	Water tank (8000ltr)	1	No	2,000.00			
<b>Tyres for Disposal</b>							
19.	Telelogger tyres (Big size) tyres	8	No	500.00			
20.	Telelogger tyres (Small size) tyres	3	No	500.00			
21.	Land cruiser tyres	3	No	200.00			
22.	Pick up Tyres	15	No	200.00			
23.	Fork lift Tyres	4	No	500.00			
<b>Total</b>							

v. North Rift Regional Office

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1	Microwave	1	No	5000			
2	Tea urn	1	No	5000			
3	Cooker	1	No	10000			
4	Dispenser	1	No	4000			
5	Electric kettle	2	No	5000			
<b>Total</b>							

vi. South Nyanza Region

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1	Motor Vehicle Batteries	No	5	5000			
2	265/70/R16 Tyres	No	35	300			
Total							

vii. Kawi House

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1.	Motor vehicle Batteries	No	10	500			
2.	Tyres	No	30	400			
Total							

viii. Mombasa Road

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1.	Tyres	No	250	300			
2.	Fridge	No	1	5000			
3.	Dispenser	No	2	5000			
	Cooker	No	1	1000			
Total							

ix. Kisii Regional Office

Livestock

1	2	3	4	5	7	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Reserved Price in Ksh	Quantities Required By bidder	Unit price (KSH)	Total Price
1.	Uganda Bull	No	1	10,000			
Total							

ASSORTED TIMBERS

x. Kisii Regional Office

1	2	3	4	2	8	9
Item No.	Item Description	Unit of Issue	Total Quantity	Item Description	Unit price (KSH)	Total Price
1	6*1 ft Blue gum Timbers	Ft	4000 running feet			
2	4*2 ft Blue gum Timbers	ft	4000 running feet			
Total						
<b>xi. Migori Energy Centre</b>						
1	6*1 ft Blue gum Timbers	Ft	2500 running feet			
2	4*2 ft Blue gum Timbers	ft	2000 running feet			
Total						

Dated this \_\_\_\_\_ day of 20 \_\_\_\_\_

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[In the capacity of]

Duly authorized to sign tender for and on behalf of

\_\_\_\_\_  
Stamp/Seal

## CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

### Part 1 – General

Business Name .....

Location of business Premises .....

Plot No..... Street/Road.....Postal Address.....

Tel No .....

Nature of business .....

Current Trade License No.....

Expiring date .....

Maximum value of business which you can handle at any one-time Kenya shillings..... (In words).....

Name of your Bankers .....

Branch .....

### Part 2 (a) – Sole Proprietor or Individual

Your Name in full .....

Age .....

Nationality .....

Country of origin .....

Citizenship details (*ID and or Passport Number*).....

Name.....  
and signature.....

### Part 2 (b) Partnership

Given details of partners as follows:

Name Details	Nationality Shares	Citizenship
1. ....		
2. ....		
3. ....		

[Name, Designation and Signature of Tenders Representative in the Company]

Name .....

Designation.....

Signature and Company stamp or Seal.....

**Part 2 (c) - Registered Company (Private or Public)**

State the nominal and issued capital of company - Nominal  
Kshs.....

Issued Kshs.....

Given details of all directors as follows:

Name Details	Nationality Shares	Citizenship
1. ....		
2. ....		
3. ....		
4. ....		
5. ....		ETC.

[Name, Designation and Signature of Tenders Representative in the Company]

Name .....

Designation.....

Signature and Company stamp or Seal.....

Date .....

## 6. Tender deposit commitment Declaration Form

Tender No. ....

*(As per tender documents)*

As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows:-

ITEM No. or Lot No.	Description of Item	Deposit (Kshs.)	Receipt No. and Date
1			
2			
3			
4			
5			

Authorizing Official \_\_\_\_\_

*(Name)*

Designation \_\_\_\_\_

*(Signature)*

\_\_\_\_\_  
*(Date)*

## SELF-DECLARATION FORMS

### FORM SD1

#### SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,..... of Post Office Box ..... being a resident of ..... in the Republic of ..... do hereby make a statement as follows:-

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of ..... (Insert name of the Company) who is a Bidder in respect of **Tender No.** .....for.....  
(Insert tender title/description) for.....  
..... (Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....  
(Title)

.....  
(Signature)

.....  
(Date)

Bidder's Official Stamp

**SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.**

**FORM SD2**

I, .....of P. O. Box ..... being a resident of.....  
.....in the Republic of ..... do hereby  
make a statement as follows:-

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of.....  
..... (*Insert name of the Company*) who is a Bidder in respect of **Tender No**  
.....for..... (*Insert tender title/description*)  
for.....  
..... (*Insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of.....(*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of ..... (*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....  
(Title) (Signature) (Date)

Bidder's Official Stamp

## DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I .....  
(person) on behalf of *(Name of the Business/ Company/Firm)*.....declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized  
signatory.....

Sign.....

Position.....

Office address.....

Telephone..... E-mail.....

Name of the Firm/Company.....

Date.....

**(Company Seal/ Rubber Stamp where applicable)**

Witness

Name.....

Sign.....Date.....

## SPECIAL CONDITIONS OF TENDER

The Special Conditions of Tender (SCT) shall form part of the Conditions of Tender. They are made in accordance with the law and KPLC's guidelines, practices, procedures and working circumstances. They shall amend, add to and vary the Conditions of Tender (COT). Whenever there is a conflict between the COT and SCT, the provisions of the SCT shall prevail over those in the COT.

Reference to COT Clause	Particulars of Appendix to Instructions to Tenderers
1.1	A tenderer shall tender for a whole lot in as many locations as they wish.
1.2	A tenderer will pay a deposit in advance before the closing date the amount of deposit stated in TDS Clause 7.
1.5	Tenderers will be required to collect the items they have paid for within Thirty (30) days after making the payment.

## LETTER OF NOTIFICATION OF AWARD

*[Letter head paper of the Procuring Entity] [Date]*

To: *[name and address of the Contractor]* This is to notify you that your Tender dated *[date]* for the purchase of the items and at prices listed on the table below is here by accepted by..... *(Name of Procuring Entity)*.

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

### OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				xxxxx

Authorized Signature:.....

Name and Title of Signatory:.....

Name of Procuring Entity:.....

## COPY OF THE LETTER OF NOTIFICATION OF AWARD

(To be signed by the Purchaser) [Letterhead paper of the Procuring Entity] [Date]

To: [name and address of the Purchaser]

This is to notify you that your Tender dated [date] for the purchase of the items and at prices listed on the table below is hereby accepted by..... (name of Procuring Entity).

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

### OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
TOTAL PRICE OF ALL ITEMS				XXXXX

Authorized Signature:.....

Name and Title of Signatory:.....

Name of Procuring Entity:.....

#### ***Officer(s) to be contacted***

Name of Officer \_\_\_\_\_

Postal Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

email Address \_\_\_\_\_

Physical Address (City, Street, Building, Floor number and room number) \_\_\_\_\_

---

### **SIGNED BY THE PURCHASER**

I/we, the undersigned accept the award and will execute the sale of the items as per conditions of the award. We understand that the award will remain cancelled and no deposits will be refunded if we do not:

- Return this letter signed within 14 days; or
- Pay the balance of the tender amount within fourteen (14) days after notification of the award.

We further understand that if we do not collect the items we have paid for within fourteen (14) days after making the payment, you charge storage charges at rates to be determined by yourselves.

Name of Purchaser \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

*Name and Title of Signatory*

## REQUEST FOR REVIEW

FORM FOR REVIEW (r.203(1))

### PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN.....APPLICANT AND

.....RESPONDENT (Procuring Entity)

Request for review of the decision of the..... (Name of the Procuring Entity of .....dated the...day of .....20.....in the matter of Tender No.....of .....20..... for .....(Tender description).

### REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical address.....P. O. Box No..... Tel. No.....Email ....., hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that:

- 1.
- 2.

SIGNED .....(Applicant) Dated on.....day of ...../...20.....

---

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board on.....day of .....20.....

SIGNED

Board Secretary

ANNEX 1: SITE SURVEY FORM



**SUPPLY CHAIN  
DEPARTMENT**

REF NO: .....

DATE: .....

**RE: SITE SURVEY FORM FOR DISPOSAL.**

This is to confirm that ..... (Name of Representative) of  
..... (Company Name)

P.O. BOX ..... did a site survey Disposal of  
unserviceable Stores, Scrap Poles, Scrap Materials and obsolete Equipment RFX No. 1000001251  
at ..... (Name of Store/Office).

*Items will be sold on "As is where is" basis, without any encumbrances.*

Name of Representative: .....

Name of Site visited .....

Company Name:-.....

Company Seal/Stamp

**REREC REPRESENTATIVE**

Name: .....

Sign.....

Company Stamp

*Site visit should be done from 21<sup>st</sup> January, 2025 to 7<sup>th</sup> February, 2025*